

STANDING ORDER (5/6/26)
Decedent Estates - Calendar 25

Judge James Patrick Murphy
Probate Division
Room 1801

Zoom: Meeting ID: 989-0553-5582, Password: 887-675

james.murphy2@cookcountyil.gov

(e-mail is for continuance orders and bonds only)

DO NOT EMAIL ORDERS/BONDS TO PROBATECRT1801

1. IN PERSON/REMOTE APPEARANCES

Please read Presiding Judge Malone's [GAO 23 P 01](#) regarding in-person and remote proceedings. Per GAO 23 P 01, openings, closings, and settlements, among other proceedings, are in person.

I call attorneys who appear in person first. If you appear remotely, you might have to wait beyond your scheduled hearing time.

2. PAPER COURTESY COPIES

Prior to your hearing I accept (they are not required) paper courtesy copies delivered by hand or mail. I will waive your appearance by email if I can enter your proposed order(s) based on your courtesy copies. **If you do not receive an email waiving your appearance your appearance is not waived** and you must appear (in person if you are trying to open, close, or settle a cause of action, among other proceedings).

I will review your paper courtesy copies the morning of the business day before your scheduled hearing, so please get them to me two days in advance.

3. EMAILED COURTESY COPIES

You may email me proposed continuance orders and off-call bonds.

Proposed continuance orders before hearing are due two days in advance along with an e-filed, verified status report. Proposed continuance orders after hearing are due the same day by 3 p.m.

Absent leave of court, all other courtesy copies shall be in paper form.

4. OPENINGS AND CLOSINGS

Documents I probably need to open (more might be required depending on the circumstances):

- Petition (everything filled out - no blanks)
- Affidavit of heirship
- Proof of 9-5 notice and/or waivers (intestate/will annexed)
- Will (testate)
- Proposed orders and bond

Documents I probably need to close (more might be required depending on the circumstances):

- Petition for LOA or to Admit Will
- Order appointing
- Order of heirship
- Will (testate)
- Final report
- Proof of 6-10 notice and/or waivers (testate)
- Claims publication
- Receipts and Approvals (independent administration)
- Receipts on Distribution (supervised administration and/or specific bequests)
- Norris letter (testate; trust is a legatee and executor(s) is/are trustee(s))
- Proposed Order of Discharge

5. EMERGENCY MOTIONS

I will hear emergency motions in-person at 11 am. Your e-filed, verified motion shall include a factual basis stating the nature of the emergency. Prior to the hearing, paper courtesy copies of the motion and **all documents necessary to accomplish your purpose** (open the estate, approve settlement distribution, sell real estate, etc.), including a proposed order or proposed orders and a bond, if necessary, shall be delivered by hand or mail (not email) to the courtroom. If delivered before 10 am, I will hear the motion the next court day. If delivered after 10 am, I will hear the motion the second court day following delivery.

6. PAGE LIMIT

Absent leave of court, your pleading (motion, petition, response, reply, memorandum, etc.) may not exceed 15 pages.

7. MISCELLANEOUS

Please, if I give you a continuance date, show up on that date. If you have not accomplished by the continuance date what needed to be done, I will give you another continuance. Don't fail to appear and then file a motion to get back on the call.

Please, if you choose to appear by Zoom on a matter which allows it, and you are presenting a motion or petition, get me a hard-copies of the relevant documents before the hearing.