

**IN THE CIRCUIT COURT OF COOK COUNTY ILLINOIS COUNTY
DEPARTMENT, LAW DIVISION**

Trial Section, Courtroom 2501
Judge Eileen M. O'Connor

STANDING ORDER

GENERAL INFORMATION:

Judge's Email: eileen.o'connor@cookcountyil.gov

Zoom Information: Zoom Meeting ID: **832 4322 8191**
Zoom Passcode: **312452**

PRETRIAL CONFERENCES ("PTC")

1. Please email Judge O'Connor with 3 proposed dates at noon that work for **all parties.**
2. After the date is confirmed, the parties shall obtain an order from Room 2005 transferring the case to Room 2501 for Pre-Trial purposes only.
3. PTC memorandums are not required but are welcomed. The Plaintiff shall include all claimed damages and any liens. The Defendant shall list all available levels of coverage and the carrier. Please keep memorandums to 2-4 pages in length. Memorandums should be emailed to the Court 2-3 days in advance of the PTC.
4. All scheduled PTCs are subject to change due to the Judge's Trial Schedule.

Dated: July 23, 2025

ENTERED

Eileen O'Connor

Eileen M. O'Connor

MOTIONS

ROUTINE MOTIONS:

1. Heard Monday – Friday at 8:45 a.m.
2. The movant shall deliver a courtesy copy of the motion and proposed order no later than 8:45am on the date of presentation (drop bins are located outside courtroom 2207).
3. The parties do not need to appear in court unless the opposing party raises an objection.

EMERGENCY MOTIONS:

1. Heard Monday – Friday at 9:30 a.m.
2. The movant shall deliver a courtesy copy of the motion and proposed order no later than 8:45am on the date of presentation (drop bins are located outside courtroom 2207).

REGULAR MOTIONS:

1. Heard Mondays, Wednesdays, Thursdays, and Fridays at 10:00 a.m.
2. File and Spindle with the clerk's office
3. The movant shall deliver a courtesy copy of the motion at least 3 business days prior to the notice/presentation date (drop bins are located outside courtroom 2207).
4. Hearings on substantive motions will be set by the Court following a clerk status.

AGREED ORDERS

The parties may submit the following agreed orders to the Calendar D email without an appearance:

1. Dismissal orders pursuant to settlement (which do not require approval)
2. Agreed HIPAA orders, signed by all parties
3. Agreed Protective Orders

PETITIONS TO APPROVE SETTLEMENT AND/OR DISTRIBUTION

Petitions to Approve shall be filed and noticed for presentation at 8:45 AM, Monday – Friday. The Petition shall include a proposed order. No court appearance is necessary unless an objection is raised. The Court will review the proposed order and make any necessary changes.

NOTE: All Petitions and Proposed Orders shall comply with Circuit Court of Cook County Final Procedures Concerning Settlement: Minors, Disabled Persons, Personal Injury Wrongful Death and Survival Cases.

PRETRIAL CONFERENCES

Judge Eileen O'Connor is always available for pretrial settlement conferences upon request. Please email Judge O'Connor at the Motion Cal D email.

Dated: November 18, 2024

ENTERED

Circuit Court Judge, Law Division

