

STANDING ORDER COUNTY DIVISION—CALENDAR 5

Circuit Judge Catherine A. Schneider
Courtroom 1706 Richard J. Daley Center, Chicago, IL
catherine.schneider@cookcountyl.gov

Remote Access to Court Proceedings in 1706 (Zoom)
Meeting ID: 970 3250 0245
Password: 895226
Dial in: 312-626-6799

Calendar 5 is hybrid and parties may appear in person in Courtroom 1706 of the Daley Center, Chicago, or they may appear remotely by Zoom, unless indicated otherwise by order of court. All notices and orders setting any court date on Calendar 5 shall specify both the Courtroom location and Zoom Meeting ID and Password.

All parties of record must be included on any communication with the court and or court staff.

Courtroom Clerk: Countycrt1706orders@cookcountycourt.com

Administrative Assistance Questions: kelly.wright@cookcountyl.gov

Motions: Motions and Notice of Motion shall be e-filed and served on all parties who have filed appearances. Courtesy copies of motions should be provided to the Court via email at catherine.schneider@cookcountyl.gov no less than three business days prior to motion hearing. The subject of the email must contain the name of the party filing the motion, the case number and the date and time of the motion call. Discovery motions must include proof of compliance with Illinois Supreme Court Rule 201(k).

Trials (other than Mental Health Trials), Evidentiary Hearings, Pre-Trial Conferences and Settlement Conferences will be conducted "in person" in Courtroom 1706. Parties may request by motion filed in advance to appear remotely. Orders setting such matters must designate whether the matter will be held in person or remotely, or in a hybrid manner.

Draft Orders: All draft orders reflecting the Court's rulings must be provided promptly to the Court for entry following the appearance before the Court, but no later than the close of business that day.

Inquiries regarding Entered Orders: Parties may inquire about the status of order entry with the deputy clerk assigned to Room 1706 at Countycrt1706orders@cookcountycourt.com.

Agreed Orders: The Court encourages the parties to reach agreements outside of court. If the parties have agreed to the entry of an Agreed Order, it may be submitted to the Calendar 5 mail bin in Room 1701 or via email to Judge Schneider. Agreed Orders must be marked "Agreed".

Briefs: No brief or responsive brief shall exceed 15 pages (excluding exhibits), double spaced. Reply briefs may not exceed 7 pages (excluding exhibits), double spaced. Movant is responsible for supplying courtesy copies of all briefs and exhibits to Judge Schneider on the due date set in any briefing order. Briefs shall be submitted electronically by email.

Court Reporters: The parties are responsible for securing court reporters.

Inquiries: Any questions regarding scheduling or procedures should be directed to the County Division's Court Coordinator, Kelly Wright at Kelly.wright@cookcountyl.gov or 312-603-6194. Inquiries regarding adoption matters should be directed to the Adoption Coordinator, Gloria Contreras at Gloria.contreras@cookcountyl.gov or 312-603-2492.

SCHEDULE

Calendar 5 - Courtroom 1706 - Daley Center, Chicago

Remote Access to Court Proceedings in 1706 (Zoom)

Meeting ID: 970 3250 0245

Password: 895226

Dial in: 312-626-6799

MONDAY

9:30 a.m.	Motion Call
10:00 a.m.	Set Matters (Set by Court Order only)
10:30 a.m.	Tax Deed Prove-Up Call
1:30 p.m.	Mental Health Involuntary Commitment and or Treatment Trial Call

TUESDAY

9:30 a.m.	Set Matters (Set by Court Order only)
11:00 a.m.	Name Change Call
2:00 p.m.	Tax Deed Prove-Up Call

WEDNESDAY

11:00 a.m.	Name Change Call
1:30 p.m.	Civil Asset Forfeiture Case Management Call (alternate Wednesdays)

THURSDAY

9:30 a.m.	Motion Call
10:30 a.m.	Tax Objections
11:00 a.m.	Mental Health Case Management Call (alternate Thursdays)
1:30 p.m.	Civil Asset Forfeiture Trial Call

FRIDAY

9:30 a.m.	Mental Health Involuntary Commitment and or Treatment Trial Call (alternate Fridays)
11:00 a.m.	Set Matters (Set by Court Order only)
1:30 p.m.	Set Matters (Set by Court Order only)