**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS**

**COUNTY DEPARTMENT, LAW DIVISION**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ) Commercial Calendar Y

 Plaintiff(s), )

 ) No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 v. )

 )

 ) Courtroom 2004

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, )

 Defendant(s). )

**TRIAL SCHEDULING ORDER**

 This cause coming on to be heard on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the Court being fully advised in the premises,

 Final Pre-Trial Conference is set for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parties are to appear in person in Courtroom 2004 of the Richard J. Daley Center.

 The case is for Bench/Jury Trial on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_ Parties are to appear in person in Courtroom 2004 of the Richard J. Daley Center.

 Not later than **45 days prior to the trial date,** the parties are directed to meet and exchange the trial materials as outlined in the Court’s standing order, as well as their exhibits. The parties are encouraged to agree to motions and exhibits, or state objections there to,

No later than **14 days before the pre-trial,** each party is responsible for submitting Trial Materials to the Court as outlined in the Court’s standing order via email to the Court Coordinator, Patricia Wisniewski, patricia.wisniewski@cookcountyil.gov and Law Clerk, Jessica Olson, jessica.olson@cookcountyil.gov. **Hard copies of the Trial Materials should also be delivered to Courtroom 2004.**

Name **ENTERED:**

Address

City/State

Telephone
E-mail

Atty. For

Atty. No. **Judge John J. Tully, Jr. 2354**