**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS**

**COUNTY DEPARTMENT, LAW DIVISION**

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v ) No.

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**SETTLEMENT CONFERENCE ORDER**

IT IS HEREBY ORDERED:

1. This cause is continued for Settlement Conference on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_ Counsel for the parties are to appear in person in Courtroom 2004.
2. At least two business days prior to the settlement conference, each side shall deliver to the Court via email to the Court Coordinator, [patricia.wisniewski@cookcountyil.gov](mailto:patricia.wisniewski@cookcountyil.gov) a short memorandum, not to exceed 5 pages, with the following:
3. A summary of facts and significant legal issues;
4. Primary reason the case has not settled; and
5. Each party’s offer of settlement.

**A hard copy of the memorandum should also be delivered to Courtroom 2004.**

1. All parties, and/or insurance representatives with full authority to settle are to be present in Court or available by Zoom or telephone. Zoom - Zoom ID: 999 8063 6139, Zoom Password: 645477, Zoom Conference Call #: (312) 626-6799.

Atty No. **ENTERED**:

Atty Name:

Attorney for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: **Judge John J. Tully, Jr. 2354**

City:

Phone: